** Employment Opportunity –**

**Children’s Summer Student Director**

**Summer Student Position**

**Purpose of the Position:**

The focus of this salaried summer position (**35 hours per week @ $15/hr**) is to provide an opportunity for a summer employee to gain experience in children’s ministry; specifically in the area of organizational, people and administrative skills.

**Position Description:**

The person recruited for this position will be involved in various aspects of programming for **sixteen** weeks’ duration (**May 1 – August 26**).

This would include:

* Assist with development and supervision of program structure and content for art and soccer camp activities for elementary aged children during the summer.
* Develop and oversee program structure and content for elementary and preschool weekly programming.
* Coordinate and manage a team of 50+ volunteers to carry out programming.
* Administer program within budget restraints.
* General administration in Children’s ministry.
* Counsel at Alberta Church of God Children’s Camp (July 17-21) in Alix, AB
* General administrative tasks

**Position Qualifications:**

1. Knowledge: Basic computer skills
2. Interpersonal: Must enjoy working with children and youth, possess good time management and organizational skills, be flexible, reliable, and work effectively with volunteers and staff.
3. Education: Applicants must be full time post-secondary students returning to full time school in the fall.
4. Qualifications:Applicant must meet all Canada Summer Job Grant requirements.

**Accountability:**

This person will report to the Pastor of Children’s Ministries.

If you are a person who:

* enjoys working with people of all ages – especially children
* if you are dependable and enjoy challenges
* if you are pursuing a call to ministry or a vocation with children

We would encourage you to prayerfully reflect on if this position may be for you. Please send your resume to luanne@gracepointchurch.ca or contact the church office with any questions at (780) 466-8290.

**Job position available pending approval of Canada Summer Jobs Grant.**